

## CIRCULAR No. 14 – REIT/2018

### ÁGUEDA HIGHER SCHOOL OF TECHNOLOGY AND MANAGEMENT (ESTGA)

#### ALTERATION TO THE ACADEMIC CALENDAR / EXECUTION FOR THE 2018/2019 ACADEMIC YEAR : WELCOME SESSION

#### LICENCIATURA AND MESTRADO STUDY CYCLES

##### 1<sup>st</sup> Semester

|   |  |
|---|--|
| <b>Beginning of the academic year</b><br>(For students of all study cycles)                               | 17 September 2018  |
| <b>Welcome sessions</b> (only for students of the 1 <sup>st</sup> year of <i>Licenciatura</i> Programmes) | 17 September 2018<br>19 September (during the afternoon) |
| <b>1<sup>st</sup> teaching sub-period</b>   | 17 September to 19 October 2018                          |
| <b>2<sup>nd</sup> teaching sub-period</b>   | 22 October to 23 November 2018                           |
| <b>Exams</b>  | 26 to 30 November 2018                                   |
| <b>3<sup>rd</sup> teaching sub-period</b>   | 3 December 2018 to 11 January 2019                       |
| <b>Commemoration of the Anniversary of the University of Aveiro</b>                                       | 17 December 2018   |
| <b>Christmas holidays</b>   | 24 December 2018 to 04 January 2019                      |
| <b>Exams</b>  | 14 to 25 January 2019                                    |
| <b>Repeat exam period</b>   | 28 January to 08 February 2019                           |
| <b>Student Questionnaires</b> – (Subsystem of Quality Assurance for the Course Units – SubGQ_UC)          | 28 January to 17 February 2018                           |

##### Other Dates

|   |                                   |
|---|-----------------------------------|
| <b>Annual Registration through the Online Academic Portal (PACO):</b><br><a href="https://paco.ua.pt">https://paco.ua.pt</a><br>(including registration for 1 <sup>st</sup> and 2 <sup>nd</sup> semester Option Course Units) | 29 August to 03 September 2018    |
| <b>Enrolments in practical and theory-practice classes</b> (1 <sup>st</sup> phase)  | 11 and 12 September 2018 via PACO |
| <b>Enrolments in practical and theory-practice classes</b> (2 <sup>nd</sup> phase)  | 13 September 2018 via PACO        |
| <b>Enrolments in repeat exams for the improvement of grades</b> (Course units pertaining to the 1 <sup>st</sup> semester of the previous academic year)   | 02 to 04 January 2019 via PACO    |

##### 2<sup>nd</sup> Semester

|   |                              |
|---|------------------------------|
| <b>1<sup>st</sup> teaching sub-period</b> | 11 February to 15 March 2019 |
| <b>ESTGA Open Day</b>                     | 20 February 2019             |
| <b>Exams</b>                              | 18 to 22 March 2019          |
| <b>2<sup>nd</sup> teaching sub-period</b> | 25 March to 10 May 2019      |
| <b>Easter holidays</b>                    | 15 to 22 April 2019          |
| <b>Academic week</b>                      | 29 April to 03 May 2019      |
| <b>Exams</b>                              | 13 to 17 May 2019            |

|  |                              |
|--|------------------------------|
| <b>3<sup>rd</sup> teaching sub-period</b>  | 20 May to 19 June 2019       |
| <b>University of Aveiro Day</b>  | 01 June 2019                 |
| <b>Exams</b>   | 17 to 28 June 2019           |
| <b>Repeat exam period</b>  | 01 to 12 July 2019           |
| <b>Student Questionnaires</b> – (Subsystem of Quality Assurance for the Course Units – SubGQ_UC) | 01 July to 08 September 2019 |

## Other dates

|   |   |
|---|---|
| <b>Publication of timetables</b>  | 1 <sup>st</sup> semester: 31 July 2018<br>2 <sup>nd</sup> semester: 31 January 2019   |
| <b>Enrolment in practical classes and theory-practice classes (1<sup>st</sup> phase)</b>  | 06 and 07 February 2019   |
| <b>Enrolment in practical classes and theory-practice classes (2<sup>nd</sup> phase)</b>  | 08 February 2019  |
| <b>Enrolments in repeat exams for the improvement of grades</b> (Course units pertaining to the 2 <sup>nd</sup> semester of the previous academic year) | 03 to 07 June 2019 via PACO   |
| <b>Enrolment in extraordinary exam period</b>   | 20 to 24 August 2018 via PACO   |
| <b>Extraordinary exam period</b> (reporting back to the 2017/2018 academic year)  | 1 <sup>st</sup> phase: <b>03 to 14 September 2018</b> (for 1 <sup>st</sup> cycle course units)<br>2 <sup>nd</sup> phase: <b>01 to 15 October 2018</b> (for 2 <sup>nd</sup> cycle course units)  |
| <b>Enrolments in repeat exams: 1<sup>st</sup> and 2<sup>nd</sup> semesters</b>  | Students will be <b>automatically</b> enrolled for the repeat exams of all course units in which they did not achieve the minimum requirement to pass and which they did not fail due to absences (no formal enrolment is required of the student)  |
| <b>Enrolment in the repeat exams for the purpose of improvement of grades: 1<sup>st</sup> and 2<sup>nd</sup> semesters</b>                              | Enrolment via PACO, in the section " <i>Apoio a Aulas</i> " - select " <i>Inscrições em Exames</i> ". This enrolment will be available, per course unit, from the moment in which the grade from the regular exam period is uploaded on the University database by the teacher and <b>up to 2 days before the date of the exam</b> at the latest. This enrolment register in PACO is binding. |

## Mestrados (2<sup>nd</sup> Cycle)

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|--|--|
| Request for admission to examination of Dissertations, Projects and Company Placements for 2 <sup>nd</sup> cycle study programmes ( <b>regular exam period</b> )       | Up to <b>07 June 2019</b> in the Department responsible for the study programme, for admission to the <b>public presentation and examination</b> of dissertations, projects and company placements <b>by 31 July 2018</b>        |
| Request for admission to examination of Dissertations, Projects and Company Placements for 2 <sup>nd</sup> cycle study programmes ( <b>extraordinary exam period</b> ) | Up to <b>31 October 2019</b> in the Department responsible for the study programme, for admission to the <b>public presentation and examination</b> of dissertations, projects and company placements <b>by 20 December 2019</b> |

**General information:**

No classes and exams can take place:

- On the occasion of the commemoration of the anniversary of UA **during the course of the ceremonial proceedings** (17 December 2018);
- During **Academic Week** (29 April to 03 May 2019);
- In any of the semester **intervals**.

University of Aveiro, 18 June 2018

The Rector,  
Prof. Dr. Paulo Jorge Ferreira